

**ITAD AFRICA (PTY) LTD**  
**ENVIRONMENTAL POLICY STATEMENT**

*Circular Economy | Responsible IT Asset Disposition | Environmental Stewardship*

<b>Document Reference</b>	EMS002
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<b>Company</b>	ITAD Africa (Pty) Ltd
<b>Approved By</b>	Managing Director
<b>Policy Owner</b>	Top Management

**1. Policy Statement**

ITAD Africa (Pty) Ltd is committed to responsible environmental stewardship, circular economy principles, and sustainable IT Asset Disposition. As a company specialising in recovery, refurbishment, resale, secure data sanitisation, and responsible disposal of retired ICT assets, we recognise that our activities have both environmental risks and positive environmental opportunities.

Our objective is to extend the useful life of technology, reduce unnecessary electronic waste, recover value from retired ICT assets, and ensure that non-reusable materials are processed through responsible and compliant downstream recycling and disposal channels.

This policy is endorsed by Top Management and applies to all ITAD Africa employees, contractors, service providers, downstream partners, and any organisation working for or on behalf of ITAD Africa.

**2. Scope of Activities**

This policy applies to all ITAD Africa activities, including:

- Collection and transportation of retired ICT assets.
- IT asset audits, verification, grading, and reporting.
- Secure handling of data-bearing devices.
- Certified data erasure, destruction, and sanitisation.

- Refurbishment, repair, testing, and resale of reusable IT equipment.
- Parts harvesting and component recovery.
- Responsible e-waste segregation, storage, and downstream recycling.
- Management of hazardous and non-hazardous electronic waste.
- Supplier, recycler, and downstream partner management.
- Environmental performance monitoring and continual improvement.

### **3. Environmental Commitment**

#### **3.1 Circular Economy and Reuse**

- Prioritising reuse, refurbishment, repair, redeployment, resale, and parts recovery before recycling or disposal.
- Extending the life cycle of ICT assets wherever technically, economically, and environmentally feasible.
- Supporting clients in reducing their environmental footprint through structured ITAD programmes.
- Promoting refurbished IT equipment as a credible, cost-effective, and lower-impact alternative to new equipment.
- Encouraging responsible procurement and responsible retirement of ICT assets across the public and private sectors.

#### **3.2 Waste Minimisation**

- Reducing waste sent to landfill through effective sorting, grading, refurbishment, resale, recycling, and responsible downstream processing.
- Segregating e-waste streams to maximise recovery of reusable equipment, spare parts, metals, plastics, circuit boards, batteries, cables, and other recoverable materials.
- Ensuring that equipment that cannot be reused is processed through approved recycling or disposal channels.
- Preventing uncontrolled dumping, informal processing, or environmentally harmful handling of e-waste.

#### **3.3 Pollution Prevention**

- Preventing pollution by managing electronic waste, batteries, components, packaging, and potentially hazardous materials in a controlled and responsible manner.

- Ensuring that all storage, handling, transport, dismantling, and downstream processing activities are carried out in a way that reduces environmental risk.
- Taking reasonable steps to prevent soil, air, and water contamination arising from ITAD Africa's operations.

### **3.4 Legal and Compliance Obligations**

ITAD Africa will identify, understand, and comply with applicable environmental legislation, regulatory requirements, permit conditions, client requirements, and other compliance obligations relevant to its operations.

This includes maintaining documented procedures, records, and evidence of compliance where required.

### **3.5 Responsible Downstream Management**

ITAD Africa will work only with downstream processors, recyclers, logistics providers, and disposal partners who demonstrate appropriate environmental, legal, and operational controls.

Where third-party partners are used, ITAD Africa will take reasonable steps to ensure that e-waste is not illegally dumped or exported; hazardous materials are handled responsibly; recycling and disposal practices are traceable; certificates, reports, or supporting documentation are obtained where applicable; and downstream partners are periodically reviewed.

### **3.6 Data Security and Environmental Responsibility**

ITAD Africa recognises that data security and environmental responsibility must operate together. Secure data erasure and physical destruction enable the responsible reuse, resale, recycling, or disposal of ICT assets.

Data-bearing devices will be processed in accordance with approved data sanitisation procedures, including recognised standards such as NIST 800-88, where applicable. Devices that cannot be securely reused may be physically destroyed and responsibly recycled.

### **3.7 Resource Efficiency**

ITAD Africa will strive to use energy, water, fuel, consumables, packaging, and other resources efficiently.

This includes coordinating collections and transport to reduce unnecessary trips; optimising logistics routes where practical; reducing unnecessary packaging; reusing packaging materials where safe and appropriate; and encouraging efficient use of electricity, water, tools, and processing equipment.

### **3.8 Climate and Carbon Reduction Contribution**

ITAD Africa recognises that reuse and refurbishment can contribute to minimising carbon emissions by reducing demand for newly manufactured ICT equipment.

Where practical, ITAD Africa will support clients with environmental reporting, including asset recovery data, reuse and refurbishment volumes, recycling and disposal volumes, landfill diversion estimates, and carbon avoidance or carbon impact estimates where reliable methodologies and data are available.

## **4. Environmental Objectives**

ITAD Africa will establish and review measurable environmental objectives as part of its Environmental Management System. These may include:

- Increasing the percentage of assets refurbished, reused, or resold.
- Improving traceability of downstream recycling and disposal.
- Increasing client reporting on recovered, reused, recycled, and destroyed assets.
- Preventing environmental incidents through responsible operational controls.
- Improving employee environmental awareness and training.
- Improving logistics efficiency and fuel-use management.
- Strengthening supplier and downstream recycler controls.

Environmental objectives will be documented, monitored, reviewed, and updated during management review meetings.

## **5. Roles and Responsibilities**

Top Management is responsible for ensuring that this policy is implemented, maintained, and reviewed.

Management and supervisors are responsible for ensuring that employees and contractors understand their environmental responsibilities.

Employees, contractors, and service providers are required to follow ITAD Africa's environmental procedures; handle equipment and waste responsibly; report spills, unsafe practices, environmental

risks, or non-conformances; prevent unauthorised disposal or mishandling of ICT assets and e-waste; and support reuse, recovery, recycling, and waste minimisation initiatives.

## 6. Training and Awareness

ITAD Africa will provide employees with the necessary information, instruction, supervision, and training to fulfil the requirements of this policy. Training may include:

- E-waste handling.
- Asset grading and segregation.
- Safe storage and movement of equipment.
- Data-bearing device handling.
- Spill prevention and incident reporting.
- Waste minimisation.
- Environmental compliance obligations.
- Circular economy principles.

## 7. Communication

This policy will be communicated to employees, contractors, downstream partners, and organisations working for or on behalf of ITAD Africa.

The policy will also be made available to clients, regulators, interested parties, and other stakeholders upon reasonable request.

## 8. Continual Improvement

ITAD Africa is committed to the continual improvement of its Environmental Management System and environmental performance. This will be achieved through:

- Regular management reviews.
- Environmental objective tracking.
- Internal audits and operational inspections.
- Corrective and preventive actions.
- Incident and non-conformance reviews.
- Supplier and downstream partner assessments.
- Ongoing improvement of refurbishment, recovery, and recycling processes.

## 9. Review and Approval

This policy will be reviewed annually during the Management Review Meeting, or earlier where there are material changes to ITAD Africa's operations, legal obligations, environmental risks, client requirements, or circular economy objectives.

Previous versions of this policy will be archived and retained for reference.

<b>Signed</b>	<i>Andile V. Mahlangu</i>
<b>Date</b>	06/05/2026
<b>Name</b>	Andile Vimba Mahlangu
<b>Designation</b>	Managing Director